Date: 12th March 2018

Mr. Vishal Thakur

11, Rajkaran CHS,

Sector-15, Plot No.-43,

Maratha Bhawan Road,

Vashi Navi Mumbai 400703

Subject: Internship at Clairviz System LLP

Dear Mr. Vishal Thakur.

With reference to your email dated 10.03.2018 expressing interest in carrying out internship at Clairviz Systems LLP, we have pleasure in appointing you as an Intern at ClairViz Systems, effective March  $12^{th}$  2018, on the following terms and conditions:

- The period of internship will be from 12.03.2018 to 11.04.2018
- 2. The internship is being granted as per interest expressed by you . It should not be considered as an employment by company.
- 3. You will have to submit a report before the end of internship post which you will be issued a certificate by the company of successful completion of internship.
- 4. You will be entitled to a stipend of Rs 9000/- for the internship
- 5. Your reporting and responsibilities will be advised to you by your Departmental Head or any person nominated by him/her.
- 6. The principal place of work from where the intern shall perform services for the Company will be the Company's offices located in NASSCOM 10000 StartUp Warehouse, 304. Building No.2, Millennium Business Park, Sector-1, Mahape, Navi Mumbai 400710
- 7. Your services are transferable to any Section/Department, Location, Office, Associate or Sister concern or Subsidiary at any place in India or abroad, whether existing today or which may come up in future, at any time at the sole discretion of Management.
- 8. In order to carry out day to day activities of the company you might be given assignment to travel out of office to client locations. In case of inability to travel outside office you should inform before accepting the internship letter
- 9. The Company shall reimburse all expenses actually and properly incurred in the course of business of the Company during the term of internship with the Company and in accordance with relevant Company policy (as amended from time to time by the



Company in its sole and absolute discretion), upon presentation of appropriate documentation of such expenses at such time and in such form and manner as the Company may prescribe.

- 10. It is expected that you will discharge your assigned responsibilities with high standard of performance, quality, integrity, and discipline
- 11. Internship does not entitle you to any other benefits other than stipend as per this letter
- 12. You shall, while in the services of the company, devote your full time and attention exclusively for the Company's work and responsibilities assigned to you. You shall not engage in any other commercial/business pursuit, either part time or otherwise, for any monetary gains.
- 13. You will not disclose any confidential information gained during internship to any third party during and after internship without written confirmation from company.

Mr. Aditya Vermani

**Business Head** 

Clairviz Systems LLP

I have read the terms and conditions of this letter of internship and confirm my acceptance of the same

12 03 2018

(Signature and Date)